

Assessment & Award

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12.	Absence From In-Course Assessment
12.1.	Where a student has an <i>allowable</i> absence, s/he will be marked absent (A) from a summative assessment. Where a student has an A, and there are three or more in-course assessments in the year, the marks awarded will be the average of the other in-course assessment marks gained by the student.
12.2.	90% of the marks for the year must be attributed to results of direct assessment i.e. no more than 10% of marks can be attributed to Absent (A) marks.
12.3.	An allowable absence is one that is for a significant unforeseeable event such as illness.
12.4.	Any other foreseeable absence will only be considered allowable if agreed by Academic Progress Committee (APC) and this will only apply in very strictly limited circumstances.
12.5.	A student absent for any other reason will be awarded 0 (zero) for the assessment.
13.	Late Submission of Work
	Reports, Projects and Assignments submitted after the due deadline will be subject to the